

Dear Sir/Madam,

The global crisis of COVID-19 has affected economies. Its impact on small scale businesses appear to be devastating with the threat of permanent or temporary closure leaving millions of employees at risk of unemployment. Hence, the Department of Census and Statistics (DCS) as the key government agency responsible for providing official statistics for Sri Lanka, has taken initiative to conduct an enterprise survey to assess the impact of Covid-19 on industry and services sectors of the country covering mining and quarrying, manufacturing industries, construction, wholesale, retail trade and a broad array of other services.

You are kindly requested to provide data for this survey, the results of which will be useful for planning the way forward in protecting businesses and ensuring the job security of employees.

For inquiries or clarifications please feel free to contact,

- Ms. U. Maheshwaran, Director-Industries and Services Division on 071-4421485 or industries@statistics.gov.lk/ udayakana19@gmail.com
- Mr. H.R.S.L. Ranatunga, *Deputy Director-Industries and Services Division on* 071-8038054 or shalindra@lankamail.com

Your valuable information for this survey will be treated confidential and will be used only for statistical purposes. Please complete the questionnaire and send it to :

Fax : 0112147412 or Email : <u>industries@statistics.gov.lk</u> or Postal Address :Department of Census and Statistics Industries and services division, 306/71, Polduwa Road, Battaramulla



# DEPARTMENT OF CENSUS AND STATISTICS

# SURVEY TO ASSESS THE IMPACT OF COVID-19 ON INDUSTRY, CONSTRUCTION, TRADE AND OTHER SERVICES SECTORS OF SRI LANKA – 2020

### **1.** Information of the enterprise

1.1 Name of the Enterprise /Proprietor:
(If the enterprise does not have a name indicate the name of the proprietor)
1.2 Address:
1.3.1 Telephone:1.3.2.Website:1.3.3. E-mail:
1.4 Contact Person:
1.4.1. Name:
1.4.2. Designation:
1.4.3a. Telephone- Fixed: 1.4.3.b Mobile:
1.4.4. E-mail:
1.5 Details of the immediate parent company (if applicable)
1.5.1. Name:
1.5.2. Address:

1.5.3. Telephone: .....

# 2. Select the industry out of followings, to which the business belongs (mark as " $\checkmark$ ")

2.1	Mining and Quarrying
2.2	Manufacturing
2.3	Electricity generation or supply
2.4	Water supply, sewerage, waste management and remediation activities
2.5	Construction and related activities
2.6	Wholesale and retail trade, repair of motor vehicles and motor cycles
2.7	Transport, logistics, storage, postal and courier activities
2.8	Supply of accommodation and food service activities (Hotels, Rest houses, Boarding
	houses, Lodges, Restaurants, Canteens etc.)
2.9	Information and communication (Telecommunication, Publishing, Broadcasting,
	Multimedia services, Cinema activities and ICT services etc.)
2.10	Financial and insurance activities
2.11	Real estate activities
2.12	Professional, scientific and technical activities
2.13	Administrative and support services (Travel agencies; Security services; Cleaning services;
	Call centers, stenography, photocopying and duplicating services; Operational leasing
	services etc.)
2.14	Education
2.15	Human health, residential care and other social work activities
2.16	Arts, entertainment, sports and recreation activities
2.17	Other service activities

3. Nature of the business (describe the ec	For office use	
4. Year of commencement of business		

# 5. Value of output/Revenue/Income- actually performed or earned and planned to be performed or earned during given time periods.

	Year			February (b)	March (c)	April (d)	May (e)
5.1	5.1 Actual value of production or revenue earned for given months in <b>2019</b> (Rs.)						
5.2	5.2.1	Expected value of production/ revenue from services rendered or sales in <b>2020</b> had there been no COVID-19 (Rs.)					
	5.2.2	Actual value of production/ revenue from services rendered or sales during COVID-19 in <b>2020</b> (Rs.)					

#### 6. Persons engaged

(Please include working proprietors, active directors, all employees including permanent, casual, part time, trainees, interns etc.)

6.1	Persons engaged as at 31.01. 2019					
6.2	Persons engaged as at 31.01. 2020					
6.3	Percentage of workers attended for work during the given months in <b>2020</b> (calculate in terms of total man	January (a)	February (b)	March (c)	April (d)	May (e)
	hours out of the work force stated in question 6.2)	%	%	%	%	%

#### 7. Expenditure incurred on Salaries and Wages 2020

(Please include all forms of remunerations including overtime payments, incentives, cost of living allowances, bonuses, vehicle and travelling allowances and employee health and other insurance premiums including EPF/ETF paid by the employer and all other payments paid in cash or in kind relevant for all categories of persons engaged mentioned in question 6.)

		January (a)	February (b)	March (c)	April (d)	May (e)
7.1	Amount that would have been paid under normal circumstances (Rs.)					
7.2	Actual amount paid (Rs.)					

8. Please indicate the extent to which Covid-19 has affected the following factors in relation to your business (mark as " 🗸 ")

	Factors		Not an issue (a)	Mild (b)	Moderate ©	Severe (d)	Not relevant (e)
8.1. Access of raw mat	erials/ goods	8.1.1 Locally supplied					
for sale/other supplies	i i	<b>8.1.2</b> Imported					
8.2. Attendance of wor	8.2. Attendance of workers						
<b>8.3. Access to market/customers</b> (cancellation of orders/contracts/events, inability to get new orders/contracts, decrease in sales or number of customers etc.)		<ul> <li>8.3.1 Access to Local</li> <li>Market/customers</li> <li>8.3.2 Access to International</li> <li>Market/customers</li> </ul>					
8.4. Financial issues (payment of leasing and loan installments etc.)							
8.5.Working capital issues							
		nsport (for requirements of customers) of raw materials, produced					
	8.6.2 Transport goods or supply						

#### 9. What type of government intervention do you expect to cope with the impact of COVID-19.

(Please rank in order of their importance by assigning "1" for the most important, "2" for the second most important etc. Leave blank if inapplicable.)

9.1 Waive off the restrictions on import	
9.2 Cut down existing tariff rates for imports of raw materials	
9.3 Promote restrictions on import of certain products to protect local businesses	
9.4 Tax incentives	
9.5 Financial support in issues related to paying back leasing/loan installments	
9.6 Loan facilities at low interest rates	
9.7. Relaxation of leasing and loan installments	
9.8.Relaxation of labor regulations on hiring and laying off of employees or working hours	
9.9. Other (please specify)	

## 10. Additional costs incurred in implementing safety measures to control the spread of COVID-19

**10.1** Fixed cost (Rs.)....

(Eg. Expenses for establishing water sinks, purchase of thermometers etc.)

10.2 Average monthly variable cost (Rs.) .....

(Eg. Expenses on hand sanitizers, soap etc.)

#### **11.** For further comments